

**Education and Community Outreach Committee  
Meeting Minutes  
February 6, 2017 – 10 am Central Time via Zoom**

<https://DesignSafe-ci.zoom.us/j/820435149>

**1. Attendance and approve January 2018 ECO Committee Meeting minutes**

*In attendance: Laura Lowes (University of Washington), Chad Kusko (Lehigh University), Mohammad Khosravi (University of California-Davis), Joon Yee Chuah (TACC – University of Texas at Austin), Robert Kent (University of Texas - Austin), Arindam Chowdhury (Florida International University), Lelli Van Den Einde (University of California – San Diego), Dan Cox (Oregon State University), Karina Vielma (University of Texas at San Antonio – NCO)*

**2. NHERI REU Summer Program**

- a. REU recruitment open – Update (84 applications received)
- b. Application available at <https://www.designsafe-ci.org/learning-center/reu/>
- c. Application deadline is EXTENDED to February 15<sup>th</sup>!
  - i. Student selection
    1. February 8 – Sites receive student information
    2. February 15 – Preliminary selection of students
    3. February 21 – 1<sup>st</sup> offers made to students
- d. Speakers needed for the following presentations/workshops:
  - i. Effective resume writing (CV) – June 25
  - ii. Cover letters for employment – July 9
  - iii. Personal statement for graduate school – July 16
  - iv. NHERI career panel – July 23

*The REU application was extended to February 15<sup>th</sup> to meet our metric of 100 applicants. ECO Committee members in attendance agreed to receive the entire list after the deadline to review ALL students at once versus reviewing the submitted applications now and then the late applications after the extended deadline. Dates were moved to reflect the new deadline. Students will submit their applications by February 15<sup>th</sup>. Sites will receive the applications on February 16<sup>th</sup>. Selections will be made by February 23<sup>rd</sup>. Three students will be selected per site along with two additional alternates. Offers will be made as soon as possible and by March 1<sup>st</sup> to secure top students into our program.*

*For the REU program, the first day of the program will be for the EF sites to give students their orientations and tours. The second day, we decided as a group, will be devoted to the NHERI REU orientation led by Karina. For REU Block 1, the NHERI REU orientation will take place on May 31<sup>st</sup>. For REU Block 2, the NHERI REU orientation will take place on June 19<sup>th</sup>.*

*Speakers are also needed for career presentations. ECO Committee members agreed to request presentations from their university and/or alumni resource groups. Career panel participants were also requested for the July 23<sup>rd</sup> panel.*

### **3. NHERI Summer Institute**

- a. Recruitment for 2018 Summer Institute – Update
  - i. K-12 teacher applications will open February 16
- b. Application available at <https://www.designsafe-ci.org/learning-center/summer-institute/>
- c. General registration – February 16
- d. Review – Day 2

*The Summer Institute received 35 applications. Teacher applications will open on February 16<sup>th</sup> as well as the general registration page to avoid conflicts with the early career faculty applications.*

*The committee also discussed the day 2 events for the Summer Institute which included providing participants hands-on experiences preparing a proposal and using the NHERI EF resources available. It was recommended that we ask participants to write and describe their ideal team as well as address a topic. From there, we could choose teams that overlap in interest. Then the team can devise a research topic that suits their group. Additionally, these teams could meet on Day 1 to discuss their ideas. An online meeting could also be facilitated prior to the Summer Institute that would benefit them after selection. During Day 2, participants could would with their group to draft a proposal; this would be the output/product. They would have opportunities to talk with their peers and about their interests. EFs would give a series of examples to help them come up with their own proposal or idea that is multi-hazard, experimentation, or simulation. We want to keep it open and facilitate their group ideas, discussion, and address their questions/needs.*

### **4. EF Research to Practice Webinars – All sites to participate**

- a. Research to practice webinar
  - i. February 21<sup>st</sup> at 10am PST, University of California-Davis
  - ii. Two more presenters needed for 2018 spring semester
    1. April
    2. May

*UC Davis will lead a research-to-practice webinar on February 21<sup>st</sup>. Presenters are still needed for April and May webinars. If there are projects being done at your site which could facilitate a R2P webinar, please send the researcher's contact information. Karina will contact the researcher directly.*

### **5. Upcoming ECO Meetings**

- a. March
- b. April
- c. May
- d. June 6 – Summer Institute

*The committee decided to request on a month-to-month basis attendance for each ECO Committee meeting. A WhenIsGood survey will be sent out to the committee for the March meeting. June 6<sup>th</sup> in the afternoon (Central Time) should also be reserved for the Summer Institute meeting. Those who will not be in attendance will be able to dial in via Zoom link.*