

MEETING OF THE NHERI USER FORUM COMMITTEE
October 13, 2021, 2:00pm Central

MINUTES

In Attendance: Mohammad, Stephanie Pilkington, Stephanie Paal, Wei, Antonio, Shane, Maggie, David, Jim, Yazen, Claudia

1. Introducing new UF members

Stephanie Paal, Claudia, and Yazen introduce themselves as the new addition to UF.

After that, existing members introduce themselves.

2. Approval of meeting minutes from the Sep 15, 2021 meeting

Mohammad made a motion to approve the minutes: Wei seconds; no objections.

3. Report from User Satisfaction Survey committee

Mohammad mentions that discussions took place at NCO for one-on-one meeting opportunities with each facility to obtain the survey data.

Maggie provides an overview of the survey effort and later an update on the User Satisfaction Survey: the committee is reaching out to all the experimental facilities to obtain the needed information for the survey. The User Forum User Satisfaction Survey Subcommittee is meeting on the 20th to discuss the coming year's approach to data collection. Also, the presentation of the annual survey report to the NHERI Council last week went very well. Joy was pleased with the report and findings.

Mohammad suggests that the UF members take a look at the User Satisfaction Survey which is available online [2021_nheri_ussr_report.pdf \(designsafe-ci.org\)](https://designsafe-ci.org/2021_nheri_ussr_report.pdf) so that the members can make suggestions on the survey for future improvements.

4. Report from NCO representatives

Mohammad indicates the discussion of a new contract for Maggie and Leisle to conduct the User Survey will take place on Oct. 20 at NCO Meeting. To help with the discussion, Antonio mentions that he can share the Statement of Work approved by Purdue last year with Stephanie Smallegan, Mohammad, Maggie, and Leisle.

David mentions that NCO is planning a science plan workshop and proposes to include

User Forum members. It will take place on June 16-17, 2021 in Alexandria VA. Mohammad also suggests the UF members to participate in the Summer institute June 22-24 of 2021.

5. Report from ECO representatives

Stephanie Pilkington provides an overview for the ECO committee, which is specialized in the education and outreach effort.

Mohammad indicates that NHERI has two annual events, one is the REU program, funds about 20-30 students in the summer; and the other is the Summer Institute.

6. Report from Facilities Scheduling representatives

The facility committee had a meeting on Oct 6. It covered the following items:

1. Further refinements on the scheduling tool have been implemented, such as NSF program directorate information. Try to get it out by the middle of October to Joy and release it to public in Nov.
2. NCO will attend AGU (American Geophysical Union) meeting in December 13-17 as an outreaching effort.

Wei provides an overview for the Facilities Scheduling committee.

7. Report from Technology Transfer representatives

Jim first provides an overview for the Technology Transfer committee and then an update. Currently, the committee is still in the process of completing the second round of interview of grantees to determine their potential for technology transfer.

8. Other Items

Mohammad reaches out to the three new members and invite them to join one of the subcommittees. It is suggested to go over the past meeting minutes (see [User Forum Committee | DesignSafe-CI](#)) to identify their interests and then inform the UF about the committees they would like to join.

The meeting was adjourned at 2:40 pm CT.